

**Suncreek Ranch Property Owners Association**

c/o Crest Management Company

P.O. Box 219320

Houston, TX 77218

Phone: (281) 579-0761 Fax: (281) 579-7062

[www.crest-management.com](http://www.crest-management.com)

Dear Property Owner,

This letter is in regards to the 2016 Mowing Program. Per Section 3.23 of the governing documents

“All Lots, at Owner’s sole cost and expense, shall be kept at all times in a neat, attractive, healthful and sanitary condition...”

All Property Owners must complete the Lot Maintenance Mowing Program (Exhibit “B”) form which is enclosed to avoid having force mows. For your convenience, contractors who provide mowing service in the area are listed on Exhibit “C”. For your convenience, on-line payment instructions are included Exhibit “D”. **The Association makes no recommendation about these contractors. The choice of a contractor is the sole responsibility of the property owner.** Failure to return the Lot Maintenance Mowing Program (Exhibit “B”) form may result in force mow costs being applied to the account.

If a property owner is out of compliance, the lot will be force mowed. The contractors charge for force mows at their discretion and will be applied to your account accordingly. In addition to the force mow fee, an administrative service fee of \$10, and a \$250 fine will be charged to your account.

**To participate in the Mowing Program:**

1. Complete and return the Lot Maintenance Mowing Program (Exhibit “B”) form .
2. Send your payment as described on the Lot Program Agreement (Exhibit “A”).
3. Email/Fax/Mail to:

Suncreek Ranch Mowing Program

Email: [karen.janczak@crest-management.com](mailto:karen.janczak@crest-management.com)

Fax: 281579-7062

c/o Crest Management Company

P.O. Box 219320

Houston, TX 77218

Should you have any questions or require additional information regarding the program, please contact Karen Janczak at 281-945-4632 or her assistant Pam Hummel at 281-945-4661.

Sincerely,

Suncreek Ranch Board of Directors

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**SUNCREEK RANCH POA  
2016 Lot Maintenance Mowing Program**

\_\_\_\_\_ I accept the Mowing Program with Suncreek Ranch.

\_\_\_\_\_ No thank you, I have chosen to maintain my own lot.

**Property Owner Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**PMG Account Number:** \_\_\_\_\_

**Homeowner Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Check #:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

**DESCRIPTION OF LOT MOWING PROGRAM**

The Mowing Program will take place three (3) times during the growing season weather permitting (Spring, Summer, Fall) and will be mowed by sections. You will be notified when the mowers will start in your section prior to mowing. If you have contracted a mower to do your lot, please advise them when they need to do yours. In the event of a heavy growth season, and should additional mowing be necessary, your account will be charged accordingly at the same rate.

The cost of this program will be \$35.00 per acre, per cut. Please complete the form below and include the appropriate payment. To calculate rate follow these steps:

- Step 1 - Multiply the acreage times \$35.00
- Step 2 - Then multiply that number by 3 (three cuts per year)
- Step 3 - Add \$10.00 (administrative fee for each lot), this will be the total amount.
- Step 4 – **Put Mowing Program and your Account # in the Memo Line of your check.**
- Step 5 - **Mail Payment to: Suncreek Ranch POA, C/O Crest Management, PO Box 219320, Houston, TX 77218, Attention Karen Janczak.**

*For example, John Doe has 4 acre:*

*Step 1 - 4 acres x \$35.00 = \$140.00*

*Step 2 - \$140.00 x 3 mowing's = \$420.00*

*Step 3 - \$420.00 + \$10.00 (admin fee) = \$520.00*

*Total Cost of Mowing program for John Doe - \$520.00*

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**LIST OF CONTRACTORS**

**D&N Contractor Inc.**                      **Larry Novack**                      **832-228-5712**

**Carl's Tractor Mowing**                      **Carl Ginn**                      **713-882-2948**

**Jason Callis**                      **979-215-0735**

**Keith Blum**                      **713-705-4702.**                      **[surferblum@hotmail.com](mailto:surferblum@hotmail.com)**